



Highland Park Remote Learning and District Operation Information as of March 17, 2020

Implementation of Remote Learning Plans

Remote learning activities and student counseling services will be provided gradually in three phases. Each phase of implementation will include increased student learning and counseling support.

Phase 1- March 16-20 implementation

Phase 2- March 23-27 implementation

Phase 3- March 30-April 3 implementation

Parents and guardians will receive Honeywell messages the next two weeks information about the new phase and increased remote learning and counseling services.

Remote Learning- What to do Starting March 17, 2020

1. All students should download activities by going to the district's website and clicking "Remote Learning Activities" toward the top of the page. Students, with parent/guardian help, should locate the applicable grade-level or middle-high school subject area documents.
2. Student work will not be graded this week.
3. Anyone who does not have access to the internet can pick up paper-versions of the learning activities by going to one of two distribution areas: Bartle gym from 8:30-10:30 and in the parking lot at the back of Cedar Arms Apartments (located on Cedar Lane), closest to Building 11 from 11:00-1:00. These services will continue daily.
4. Students, parents and guardians who do not have internet access should complete a four-question questionnaire that will be available at the Bartle Gym from 8:30-10:30 and the Cedar Arms Apartments lot near Building 11 from 11:00-1:00. We anticipate being able to provide free internet access to those who qualify.
5. Questions about learning activities should be directed to building principals by email.
6. Questions about the operation of the school district should be directed to Dr. Taylor at taylor@hpschools.net

Free and Reduced Meals- What to do Starting March 17, 2020

Students who receive free or reduced-cost breakfast and/or lunch can pick up bagged meals from two locations: (1) Bartle gym from 8:30-10:30 (2) Parking lot at the back of Cedar Arms Apartments (located on Cedar Lane), closest to Building 11 from 11:00-1:00. These services will continue daily. Staff will be on-hand to distribute meals at both locations.

Student Counseling- What to Expect Starting March 17, 2020

1. Guidance counselors for each school will be available for students, parents, and guardians by email, from 9:00-1:00. Counselor contact information can be obtained by visiting the appropriate school website.
2. The Teen Center will personally contact students who have regular counseling sessions so arrangements can be made to continue counseling.

Special Education Services- What to Expect Starting March 17, 2020

1. Students receiving related services through their IEPs will receive lessons to work on at home from their related service providers beginning approximately Friday, March 20. Anyone who does not have internet access can contact Susie Budine at sbudine@hpschools.net via email to have lessons printed and distributed at the meal distribution points.
2. Any parent who needs access to his/her/their child's medication at school can contact Susie Budine at sbudine@hpschools.net via email. Arrangements will be made to have the medications available for pick-up at the meal distribution points.

District Operations Starting March 17, 2020

1. The schools will be closed to the public until otherwise noted; no entry will be allowed except for emergent needs. Contact Dr. Taylor at taylor@hpschools.net if necessary.
2. Payroll, accounts payable, and other essential operations will continue.